



Streatham Festival (Eye on Streatham) Photography and Filming (Visual Images)

Workshops and Activities Policy Statement

Streatham Festival aims to become a company incorporated with Registered Charity status in 2022. Our Policies are being developed at present and will be reviewed on a regular basis.

Specific Purpose of this Policy Statement

- The specific purpose of this policy statement is to safeguard all participants (including children, young people and vulnerable adults) in Streatham Festival's 'Eye on Streatham' photography events, workshops and activities, where photographs and videos may be taken and shared, within the following contexts:
 1. as the main activity of the workshop/event;
 2. in the broader context of documenting the workshop/event (eg. for the purposes of PR, marketing etc);
 3. operating within the law, when creating, storing, using and sharing images - with particular consideration to children, young people, and adults who may be deemed as vulnerable.

Related Policies and Procedures:

This policy statement relates to the following Streatham Festival policies and procedures:

- Photography & Filming (Visual Images) Policy
- Social Media Policy
- Safeguarding Children and Adults at Risk
- Data Protection (GDPR) Policy
- Privacy Policy
- This policy statement applies to all Streatham Festival (Eye on Streatham) event organisers, staff volunteers and participants.

Why do we do this?

Streatham Festival recognises that:

- Sharing photographs and films of our activities can help Streatham Festival celebrate the successes and achievements of children and young people taking part in our activities, provide a record of activities and raise awareness of Streatham Festival.
- The welfare of the children and young people taking part in Streatham Festival activities is of the highest importance to us.
- Everyone - adults, young people, children and their parent/legal guardian has a right to decide whether their images are taken and how these may be used.

More information and guidance on photography and sharing images guidance is available from the NSPCC's website <https://bit.ly/3B2y7xf>



How do we do this?

Streatham Festival will take the following practical measures to keep workshop participants safe, and respect their privacy:

By seeking the online consent of all workshop participants;

- A parent / legal guardian of a child under the age of 18
- A young person aged 16-17, **and** their parent / legal guardian (minor consent)
- An adult of 18 yrs +

Written consent covers one or other, or both of the following contexts, and will be clearly specified at the event:

- 1 **Parent/Legal Guardian is** consenting for their child/ren to participate in 'Eye on Streatham' photography workshops and activities.
- 2 **Streatham Festival (Eye on Streatham) is** seeking consent to take, store and use a participant's image for the purposes of documentation. (see below)

Streatham Festival (Eye on Streatham) will explain clearly:

- what purpose(s) images will be used for.
- making it clear that if a parent/legal guardian or their child withdraws their consent for an image to be shared, this will be done without delay; however, it may not be possible to delete images that have already been shared or published.
- Wherever possible **not** using the names of participants whose images are being used in our published media (only using first names if we do need to identify them)
- We will endeavor not to publish personal information about individual children and disguising any identifying information (eg. name of their school or day centre, or a school uniform with a logo)
- reducing the risk of images being copied and used inappropriately by:
- only using images of participants in appropriate clothing (including safety wear if necessary)
- using images that positively reflect participant's involvement in the activity.

Streatham Festival (Eye on Streatham) will follow its Safeguarding Children and Adults at Risk procedures in the case of:

- Reporting ALL safeguarding concerns or allegations; including
- Abuse or misuse of images of children / young people / vulnerable adults.



Photography and/or filming for personal use

When children and young people, parents, carers or spectators are taking photographs or filming at our events (and the images are for personal use) we will provide guidance about image sharing in the most appropriate way.

This includes:

- Reminding participants to obtain permission from other parents / legal guardians / carers and young people / vulnerable adults before sharing photographs and videos that include them.
- Recommending that people check the privacy settings of their social media account to understand who else will be able to view any images they share
- Identifying the appropriate person that people can speak to if they have any concerns about images being shared.

Storing images

- We will store photographs and videos of children securely, in accordance with our safeguarding policy and data protection (GDPR) law.

Named Contact details:

Name: Helen Bird

Role / Position with Streatham Festival: Vice Chair & Volunteer Coordinator

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Effective From: 29 August 2021